



# SUPPLIER MANUAL

TRANSPORT SYSTEMS  
TRAINS  
BUSES  
SIGNALLING  
COMPONENTS  
SERVICES

**Your Way**  
to Future Mobility

*The following English translation is provided by the Company for information purposes only, based on the original and official document in Spanish available on the Company's website. In the event of any discrepancy between the English version and the Spanish original document, the latter will prevail.*

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## **1. OBJECT**

Construcciones y Auxiliar de Ferrocarriles, S.A. (hereinafter, “CAF”) is a company committed to excellence, trust, and sustainability. This Supplier Manual sets out the general guidelines for relationships with current and potential suppliers.

In line with the Corporate Purchasing Policy, and consistent with other key CAF policies (such as the Sustainability Policy, the Code of Conduct, the Human Rights Policy, and the Risk Management Policy) CAF’s purchasing strategy integrates ESG (Environmental, Social, and Governance) criteria with the traditional principles of quality, cost, and delivery time, thereby promoting a responsible, ethical, and efficient supply chain.

## **2. SCOPE**

This document is intended to serve as a reference for CAF’s current and potential suppliers, providing clear information on the criteria governing the selection, qualification, evaluation, and monitoring of suppliers, and to ensure that CAF’s principles and commitments are considered by all our suppliers, thereby improving the relationship.

## **3. OPERATING METHOD**

### **3.1. Corporate Purchasing Policy**

CAF directs its purchasing strategy towards establishing long-term relationships with suppliers based on shared values of innovation, integrity, and sustainability.

The fundamental principles that govern CAF’s Corporate Purchasing Policy are:

- **Principle 1. Responsible business relationships:** CAF establishes relationships with suppliers who are committed to its Supplier Code of Conduct, ensuring an ethical, transparent supply chain aligned with human rights, anti-corruption efforts, and sustainability standards.
- **Principle 2. Objective and sustainable supplier selection:** Through fair and competitive prequalification processes, CAF promotes equal opportunities and selects suppliers based on quality, sustainability (ESG criteria), and risk management.
- **Principle 3. Fair and transparent awarding process:** CAF applies clear, objective criteria (price, quality, sustainability, regulatory compliance), with segregated functions and open channels, ensuring integrity and alignment with corporate guidelines.
- **Principle 4. Supplier management digitalization:** CAF integrates digital platforms to optimize supplier management, traceability, and collaboration, reinforcing efficiency, compliance, and transparency across the supply chain.
- **Principle 5. Mutual development and continuous improvement:** CAF foster long-term relationships with strategic suppliers, promoting their development through training, innovation, and collaboration to achieve common sustainability and performance goals.

### **3.2. Supplier Qualification**

The supplier onboarding process at **CAF** is defined by the following general steps:

- **Initial registration:** Suppliers must complete a registration form providing the minimum necessary information to start the process.
- **Basic qualification:** The information provided by the supplier is reviewed, taking into account aspects such as identity, financial data, solvency, and risk level. In addition, at this stage, suppliers must accept the Supplier Code of Conduct and the General Purchasing Conditions.
- **Technical qualification:** Depending on the type of supply, a technical audit, quality evaluations, or review of production processes may be required.

Once the requirements are met, the supplier is added to **CAF**'s supplier system.

This process may vary slightly depending on geographic scope or business unit, but always follows the principles of consistency and transparency.

### **3.3. Supplier Performance Monitoring**

**CAF** continuously monitors supplier performance through:

- Key Performance Indicators (KPIs), such as product/service quality, on-time delivery, and service level.
- Follow-up audits when necessary.
- Periodic evaluations and continuous improvement plans.

Additionally, **CAF** conducts ongoing analysis of ESG, regulatory, financial, and operational risks of its suppliers.

This evaluation allows us to:

- Identify potential areas of vulnerability in the supply chain.
- Minimize the risk of disruptions in supply flows.
- Prevent non-compliance with internal and external commitments, especially regarding sustainability principles, current regulations, and the Group's strategic goals.

This proactive approach enables **CAF** to anticipate possible contingencies, strengthen its operational resilience, and ensure alignment with the market, customer, and stakeholder expectations. Unsatisfactory performance in any of these areas may lead to corrective actions, temporary suspension, or permanent exclusion from **CAF**'s supplier panel.

### **3.4. Compliance Requirements**

**CAF** requires its suppliers to strictly comply with current legislation and adhere to the ethical principles outlined in its Supplier Code of Conduct and Corporate Purchasing Policy.

Relationships with our suppliers are governed by strict quality, compliance, and excellence control by CAF. The standardization of contracts with suppliers must always be based on clear relationships and avoiding forms of dependency.

Supplier selection processes must focus on competitiveness and quality while ensuring equal opportunities for all suppliers of the organization.

Requirements include:

- **Legal and tax compliance:** All suppliers must strictly adhere to the applicable laws in the territories in which they operate.
- **Commitment to:**
  - Prevention of corruption and bribery: CAF promotes integrity and ethics in all its activities. All CAF suppliers must comply with applicable laws and regulations, particularly those related to the fight against corruption, bribery, and extortion; and must act in accordance with the principles of fair competition, honesty, and integrity in their dealings with CAF and any other public or private entities. Under no circumstances should a supplier make or approve an illegal payment. Additionally, CAF does not accept gifts or gratuities that could be interpreted as exceeding normal business or courtesy practices. Suppliers must inform CAF of any actual or potential conflict of interest through the official channels made available to them.
  - Respect for Human Rights: Suppliers must respect the principles set out in the Universal Declaration of Human Rights and the United Nations Global Compact on Human Rights.
  - Occupational health and safety: The health and safety of their workers must be a priority for all CAF suppliers. Suppliers must take appropriate measures to prevent occupational illnesses and workplace accidents, as well as provide a safe and healthy working environment for their employees.
  - Working conditions: All suppliers must comply with applicable labor laws and regulations, including at a minimum: minimum wage, equal treatment and non-discrimination, protection against child exploitation and modern slavery, respect for diversity and promotion of inclusion, working hours, rest periods, compensation, freedom of association, and the right to collective bargaining.
  - Environmental sustainability: CAF suppliers, in line with the Supplier Code of Conduct and the Purchasing Policy, must minimize environmental impacts and prevent pollution. They are expected to reduce emissions, advance the decarbonization of their operations, and contribute to climate change mitigation, while promoting innovation and training their staff in environmental management and the conservation of natural resources.
  - Compliance with international sanctions and export control regulations: Suppliers must operate in accordance with applicable international sanctions and export control regulations, including those issued by the United Nations, the European Union, OFAC (Office of Foreign Assets Control), and OFSI (Office of Financial Sanctions Implementation).

- Avoidance of conflicts of interest: Suppliers must avoid any situation that could give rise to an actual or potential conflict of interest in their relationship with **CAF** and must report any such situation promptly through official channels.
- Protection of intellectual and industrial property: Suppliers are required to respect and protect the intellectual and industrial property rights of **CAF** and any third parties with whom they engage in the course of their activities.
- Protection of personal data and privacy: Suppliers must ensure the protection of personal data and privacy, complying with applicable data protection regulations in all jurisdictions where they operate.

Integration of these principles within the supply chain: Suppliers should take a proactive stance by publicly declaring commitments, certifications that support their performance, or applying specific practices in the following areas:

- Reduction of environmental impact.
- Promotion of diversity and inclusion.
- Support for fair labor practices.

In addition to the aspects described above, **CAF** also positively values the following:

- Use of **CAF's digital platforms** in each of its subsidiaries.
- Innovation management focused on **product and service development and improvement**.

## **4. COMMUNICATION AND CONTACT CHANNELS**

Suppliers can contact **CAF** through the established channels, including:

- General contact form on the corporate website [www.cafmobility.com](http://www.cafmobility.com).
- Purchasing and Supplier areas.
- Sustainability Mailbox: [esg@caf.net](mailto:esg@caf.net) for matters related to ESG topics.
- CAF Internal Information System (Whistleblowing Channels): <https://caf.integrityline.com>, available for reporting irregularities and can be used not only by Group employees but also by third parties, including suppliers.

These channels ensure efficient, secure, and transparent communication with **CAF**.

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## **5. REFERENCES**

[Purchasing and Supplier Area](#) on the corporate website

[Sustainability Hub](#) on the corporate website

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